

MINDEN PHYSICIAN PRACTICES PATIENT'S RIGHTS AND RESPONSIBILITIES

Minden Physician Practices Patient's Bill of Rights and Responsibilities, distributed to all patients upon request at any time during patient care.

Patients of Minden Physician Practice shall have the right to:

- Be treated equally and receive care without regard to age, sex, religion, race or creed;
- Receive care that is not determined by patient's ability to pay for service;
- Confidentiality of his/her clinical records;
- Be informed of all costs and expected payment from other resources;
- Be treated with respect for the individual patient's comfort, dignity and privacy;
- Be informed of his/her rights in advance of care being provided;
- Access information contained in his/her clinical records within a reasonable time frame;
- Make decisions regarding his/her care;
- Formulate advance directives and have staff/practitioners to comply with those directives;
- Maintain personal privacy and receive care in a safe setting;
- Be free from verbal and physical abuse or harassment from staff.

The Practice understands that:

- Providing, to the extent possible, information needed by professional staff in caring for the patient;
- Following instructions and guidelines given by those providing health care services.

Communication Authorization

We take your medical confidentiality very seriously. We will not and cannot release information without your authorization. This authorization allows our staff members to speak only with individual(s) you designate in the event you are not available to receive phone calls or you have an adult individual that helps coordinate your medical care. As part of our Patient Privacy Policy, we will not leave any health information with any other persons unless you specifically authorize below.

_____ I do not authorize anyone to receive information regarding my medical care.

_____ I authorize my physician and staff of the clinic to speak with:

Name: _____ Phone _____

Relationship _____ Appointments Account Lab/Test Results Medical Care

Name: _____ Phone _____

Relationship _____ Appointments Account Lab/Test Results Medical Care

This authorization will remain in effect for one (1) year unless changed by me while I am a patient at this office. It is my responsibility to notify this office of changes and to complete a new form. Any problems and/or questions concerning this form are to be referred to this staff. I agree that should I desire to revoke this authorization, I will give written notices.

Printed Name of Patient or Representative: _____

Patient Signature: _____ Date/Time: _____