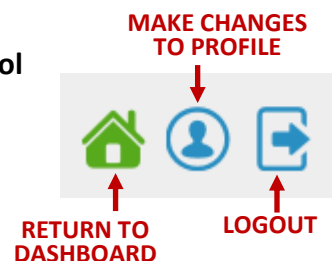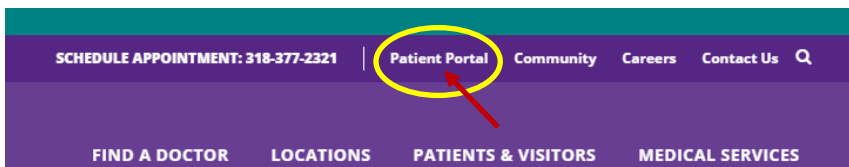# PATIENT PORTAL ACCESS INSTRUCTIONS

1. **Provide a valid cell phone number at the time of registration.**
2. **You will be sent a text message to that number that contains a link to set up your account.** *You must use this link to set up your Patient Portal account. This link is unique to each patient and should not be shared.*
3. **Click on the link in the text message and follow the instructions.**
   *You will create an account using the first letter of your first name and your complete last name (Example: If your name is **John Smith,** your username will be **jsmith**.) Use the name you provided at registration. You will also be asked to create a password and set up a security question.*
4. **Once your information has been entered and your account is registered you will be taken to a "Welcome" screen.**
5. **Click on "Patient Portal" in the top right corner of the screen and you will be taken to the Dashboard, where you can access any patient medical information that is available.**
6. **To return to the Dashboard after viewing a document, click on the green house symbol in the menu in the top right corner of the screen.**
7. **To log out, click the blue arrow in the menu in the top right corner of the screen.**
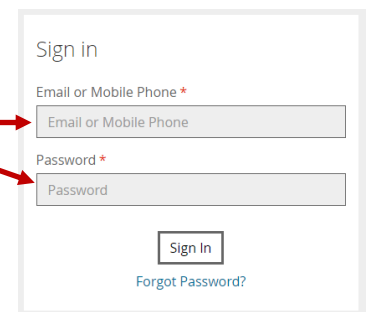

MAKE CHANGES TO PROFILE

RETURN TO DASHBOARD

LOGOUT

To return to the Patient Portal:

1. **Visit Minden Medical Center's website:** www.mindenmedicalcenter.com
2. **Click on "Patient Portal" in the top menu.**

SCHEDULE APPOINTMENT: 318-377-2321   Patient Portal   Community   Careers   Contact Us

FIND A DOCTOR   LOCATIONS   PATIENTS & VISITORS   MEDICAL SERVICES

3. **Log in with the cell phone number and password you registered with.**
4. **Answer your selected security question.**
5. **Once logged in you will be taken to the "Welcome" screen.**
6. **Click on "Patient Portal" in the top right corner of the screen and you will be taken to your Dashboard.**

Sign in

Email or Mobile Phone *

Email or Mobile Phone

Password *

Password

Sign In

Forgot Password?

If you have any questions or encounter an issue accessing the MMC Patient Portal, please call: (318)371-3208, (318)371-3233, or (318)371-5620

Thank you for choosing Minden Medical Center and trusting us with your health!

Login (Cell Phone #): _____

Password: _____

Keep your username and password in a secure place and do not share with others.